



Email Address

Enrollment Agreement

— Application and Enrollment Terms—

The following are required for admission to an Experience America course: 1) completed application and enrollment agreement; and, 2) copy of biographical page of passport. The course fee is not collected prior to admission. This agreement is valid for the course indicated on page 1, including any services before or after the course and the duration of homestay. The period of financial obligation is one course. PIA will provide an invoice to the agent or student before the start of the course.

— Payment Terms and Conditions —

The course fee is due the first day of classes. All payments are made through PIA partner agencies or schools unless arrangements for direct payment are made. **Refund Policy for Experience America courses (4 weeks' duration or less):** The course fee is refundable to students that do not attend any classes. For students who withdraw or are expelled after attending a class, the course fee is non-refundable. Refunds are issued according to the original payment method when possible. For payments made through an agent, PIA is contractually required to issue any refunds to the agent, unless otherwise directed by the agent. If an applicant never attends class, all refunds due will be made within 45 calendar days of the first scheduled day of class or the date of cancelation, whichever is earlier. A record of refund calculations is kept in the student's file.

— Airport Transfers —

Airport Transfers: Transfers by PIA staff to and from Portland International Airport are included in the course fee for arrivals between 8:00AM and 10:00PM and departures between 10:00AM and 12:00AM. For transfers outside of these times, PIA can assist in arranging a taxi service paid by the student.

-- Releases --

Publicity Rights: PIA students agree to be photographed, video recorded, or audio recorded on campus or during school activities off campus. PIA has all publicity and artistic rights to use these materials, students' first names, quotes, and any multimedia shared with PIA in any promotional or published materials.

Release of Liability: PIA's liability to a student for any failure to provide services or a certain level of services shall be limited to the tuition and fees paid by the student for that service. To the fullest extent allowed by law, the student voluntarily waives and releases PIA and its officers, directors, and employees from any and all liability, claims, demands, or actions for any loss, damage, or injury that relates to, arises out of, or is connected to any program provided to the student by PIA, including but not limited to instruction, school activities, volunteering, transportation, and homestay, except in cases of gross negligence or willful misconduct by a PIA employee.

Medical Release: In the event of illness or injury, PIA students grant permission to any appropriate medical authority to

examine and treat them, as well as to refer them to outside physicians. PIA students are responsible for purchasing and maintaining health insurance and are responsible for any medical expenses.

Consent to Release: PIA students authorize PIA to release pertinent information to their host family, university, overseas agency, sponsor, family members, emergency contacts provided to PIA, and health insurance representatives.

-- Policies and Procedures --

PIA Rules, Policies, and Procedures: Students shall comply with the rules, policies, and procedures adopted by PIA, including those outlined in the Student Handbook (<https://www.piaschools.edu/life-in-portland/student-life/>). Such policies, rules, and procedures do not form a contract between PIA and student, do not make any warranties, and may be amended by PIA from time to time. Failure to abide by the rules, policies, and procedures may result in a student being expelled or administratively withdrawn from classes or excluded from homestay, activities, or other PIA programs.

Declaration: By signing below, the student is certifying that he/she had sufficient time to read and understand this agreement and the terms and conditions contained herein, including seeking translation as needed, and has chosen to enroll at PIA. (If the student is under 18 years old, a sponsor's co-signature is required).

Signature

Student Name (*First/Given and Last/Family Name*)

Date (*Month/Day/Year*)

For students under 18 years old, the sponsor/guardian:

Signature

Guardian/sponsors Name (*First/Given and Last/Family Name*)

Relationship to Student

Date (*Month/Day/Year*)